

NEWINGTON VILLAGE HALL
LICENSING REQUIREMENTS

If alcohol is to be SOLD on the premises, then hirer MUST notify Newington Village Hall Management Committee, by completing and returning this form to the booking secretary 14 days before the event, giving the name of the approved licence holding publican or details of a temporary events notice (obtainable from Swale Borough Council)

Please complete as necessary.

Name

Date of hire

I confirm that alcoholic drinks will be served FREE OF CHARGE and that I will not be selling alcohol on the premises.

Signature..... Date

OR

I confirm that alcoholic drinks will be sold on the premises and the following licensed publican will be providing bar facilities.

Name.....

Address.....

Post Code Telephone No.....

Signature..... Date

OR

I confirm that a TENS (Temporary Events Notice) has been obtained and the details of the Tens are as follows:-

Name.....

Address.....

Post Code Telephone No.....

Signature..... Date

Copy of TENS to be given to booking secretary

TENS Reference No.....