

NEWINGTON PARISH COUNCIL

Minutes of the **Annual Meeting** of the **Parish Council** held on **30 May 2017** in the Newington Room, Newington Village Hall.

Present: Cllr Tony Mould (Vice Chairman), Cllr Sue Brewster, Cllr Steve Godmon, Cllr Mel Harris, Cllr Stephen Harvey, Cllr Elaine Jackson, Cllr Eric Layer, and Mrs Wendy Licence (Clerk).

Also present were KCllr Mike Whiting, SBCllr John Wright and two members of the public.

In the absence of the Chairman, Cllr Mould took the Chair.
Cllr Mould welcomed everyone to the meeting.

1. ELECTION OF CHAIRMAN

Cllr Jackson **PROPOSED** Cllr Haigh for the office of Chairman: **AGREED UNANIMOUSLY**.
Cllr Haigh was duly elected Chairman.

2. ELECTION OF VICE CHAIRMAN

Cllr Jackson **PROPOSED** Cllr Mould for the office of Vice Chairman: **AGREED UNANIMOUSLY**. Cllr Mould was duly elected Vice Chairman and signed the Declaration of Acceptance of Office in the presence of the Clerk.

3. APOLOGIES FOR ABSENCE

Apologies had been accepted from Cllr Debbie Haigh (holiday), Cllr Dean Coles (holiday) and Cllr Richard Palmer (holiday): apologies accepted.
Apologies had also been received from SBCllr Gerry Lewin; apologies noted.

4. DECLARATIONS OF INTEREST

Cllr Harris declared a pecuniary interest in item 11 Planning, The Tracies.

5. TO APPOINT COMMITTEES, COMMITTEE CHAIRMAN AND VICE CHAIRMAN

It was **AGREED** to appoint the following committees:

AMENITIES COMMITTEE- Cllr Jackson (Chairman), Cllr Layer (Vice Chairman), Cllr Brewster, Cllr Coles, Cllr Harvey, Cllr Mould and Cllr Palmer.

PLANNING COMMITTEE: Cllr Harvey (Chairman), Cllr Palmer (Vice Chair), Cllr Godmon, Cllr Haigh and Cllr Harris.

FINANCE WORKING PARTY: Cllr Harris (Chairman), Cllr Haigh (Vice Chairman) and Cllr Godmon.

ASB WORKING PARTY: Cllr Jackson (Chairman), Cllr Coles, Cllr Haigh, Cllr Layer and Ms Russel

CEMETERY WORKING PARTY: Cllr Harris (Chairman), Cllr Haigh, Cllr Layer and Cllr Mould.

PAVILION WORKING PARTY: Cllr Jackson (Chairman), Mr Calder, Cllr Coles, Cllr Haigh, Cllr Harvey and Cllr Mould.

FESTIVAL WORKING PARTY: Cllr Jackson (Chairman), Cllr Brewster, Cllr Coles and Cllr Mould.

Cllr Walker would be asked if she would like to continue on the Planning Committee and Finance Working Party.

6. TO APPOINT REPRESENTATIVES TO EXTERNAL BODIES

i. To confirm - Representatives at KALC Swale Committee Meetings

It was **AGREED** for Cllr Palmer to represent the Parish Council at KALC meetings

ii. To confirm and update - Councillors areas of Interest

It was **AGREED** to confirm Councillors areas of interest:

School Governors- Cllr Mould

Village Hall: Cllr Harris with Cllr Palmer being a substitute representative.

Roads & Pavements: Cllr Layer

Sports Club representative: Cllr Palmer

Grants and external funding: Cllr Palmer.

7. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25 APRIL 2017

The minutes of the Parish Council meeting held on 25 April 2017 were considered. It was **PROPOSED** by Cllr Harris to accept the minutes as a true record of the meeting: **SECONDED** by Cllr Godmon: **AGREED UNANIMOUSLY**. Cllr Mould duly signed the minutes as a true record.

8. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

9. PUBLIC QUESTION TIME

The meeting was adjourned for the public question time.

#1- I live directly across from where a child was knocked down in Church Lane, there was no consultation regarding installing double yellow lines. Drivers have better visibility and go faster, the parked cars acted as traffic calming. The unintended consequence of the double yellow lines is speeding vehicles. I would like the Parish Council to look into this as it appears that vehicles are speeding.

Cllr Layer said that there had been concern that ambulances and fire engines had difficulty going under the bridge when there were cars parked there.

SBCllr Wright said that there have been concerns in Church Lane for a long time because of parked cars making HGVs mount the path. There have been several site meetings with Highways Officers, the Police, the County Councillors, Swale Borough Council and Parish Councillors. As a result of the development in Church Lane the traffic problems have increased. The yellow lines have helped the traffic flow better but it has also meant a perception of increased speed.

Cllr Harvey said there is a meeting with the Highway Steward and these issues can be raised with her.

#2-I want to voice my objection to the revised plans for The Tracies, there have been lots of different plans and amendments to the original proposal. The current application for four houses and a gap indicates there is a possibility for further development. I am not objecting to four houses as long as there is no access or road into the next field.

Cllr Harvey said the application would be discussed later in the meeting.

Cllr Mould thanked the residents for attending.

10. VISITORS

i. Borough Councillors

SBCllr Wright reported it had been a busy couple of months due to the elections and planning applications. The decision for brick earth extraction at Paradise Farm was disappointing, the obstacle was that the Kent Waste and Minerals Plan has been passed but no land allocation had been put in place alongside it. There are a number of conditions placed on the application. Ellen's Field was another disappointing decision.

The Persimmon application will be due soon. CPRE has been contacted, and their expert will give evidence on air quality.

The Local Plan will be published after the election and will give structure for planning applications.

Matthew Scott, the Police & Crime Commissioner, will be attending the next Swale Area Committee meeting. It is important that all crime be reported to the police.

Cllr Mould thanked SBCllr Wright for attending the meeting and for his report.

ii. County Councillor

KCCllr Whiting paid tribute to Mike Baldock, his predecessor, who was well respected and had worked hard for the last four years.

KCCllr Whiting said that he needs to be contacted if there are any issues concerning KCC and he will try to help, he also has grant funding available for the division.

Cllr Mould thanked KCCllr Whiting for attending.

11. PLANNING

Application: 16/508699/FULL Land Between 109 & 111 London Road Newington ME9 7RH

Proposal: Change of use of land to a private gypsy and traveller caravan site consisting of 2 no. pitches each containing 1 no. mobile home and 1 no. touring caravan, car

Cllr Harvey reported to Members that this application had arrived too late for the agenda.

ACTION: Clerk to request an extension of time.

Application 15/508683/OUT Land at The Tracies, Newington, ME9 7TQ

Proposal Outline application (details of landscaping reserved) for the erection of 4 four detached houses with associated works.

Status: Original application in February 2016 was 'outline application with all matters reserved for the erection of 5 four bedroom dwellings with double garages'; (then 'ON HOLD', changed to 'Awaiting Decision'. NB Local Development Framework Panel, 19 May 2016, not allocated) Revised details 2 March 2017 'Outline application with all matters reserved for the erection of 4 four bedroom dwellings with double garages'.

Cllr Harvey informed Members a decision is yet to be made.

Application: 17/501702/FULL Land at Callaways Lane Newington Kent ME9 7LU

Proposal: Construction of a four-bedroom detached dwelling with detached double garage/store and associated parking, access and landscaping works on the land to the south
Cllr Harvey informed Members a decision is yet to be made.

Application: 17/501013/FULL Oak Hill Farm, Iwade Road, Newington ME9 7HY

Proposal: Proposed rear/side extension and ancillary buildings with associated re-profiling of ground levels, retaining wall and external stairs and additional hardstanding

Cllr Harvey informed Councillors that the application was permitted on 3 May 2017

Application: 17/501019 Cranbrook Farm Callaways Lane Newington Kent ME9 7LU

Proposal: Removal of a derelict boundary fence and erection of a new 1.8m high Brick boundary wall. Renovation of existing 340mm high brick garden retaining wall.

Cllr Harvey informed Councillors that the application was refused on 13 April 2017

Application: 17/501072/LBC Wardwell Farm, Wardwell Lane, Lower Halstow ME9 7ER

Proposal: Listed Building Consent for replacement of existing timber casement windows and 1 no. door

Cllr Harvey informed Members a decision is yet to be made.

Application: 17/501134/FULL 141 Bull Lane Newington ME9 7NB

Proposal: Erection of single storey rear orangery extension with light lantern, removal of front canopy, erection of front porch and three bay garages with accommodation above, widening of drives and landscaping works.

Cllr Harvey informed Councillors that the application was permitted on 4 May 2017

Application: 17/500946/FULL Land Rear Of 148 High Street Newington ME9 7JH

Proposal: Demolition of existing garage, erection of 2 replacement garages for 146 and 148, erection of 3 dwellings to include new access with associated parking and landscaping

Cllr Harvey informed Members a decision is yet to be made.

15/500671/OUT and 15/510595/OUT London Road, Newington, Kent ME9 7NL

Cllr Harvey reported that following the Public Planning Inquiry in November 2016 both applications were refused. On 28 February 2017, it was confirmed that Gladman has applied to the High Court seeking a judicial review of the Pond Farm appeal decisions.

Application 15/509664/OUT Land to East of St Marys View Newington Kent ME9 7JW

Cllr Harvey informed Councillors that on 2 December 2016 notification of appeal was lodged with the Planning Inspectorate against Swale Borough Council's decision to refuse permission, the Appeal was dismissed on 6 March 2017.

Application 16/505861/OUT Land West to Ellen's Place, Boyces Hill Newington.

Cllr Harvey said an Appeal was lodged on 20 January 2017 as Swale Borough Council had not decided this application within the statutory period. Swale Borough Council Planning Committee meeting on 2 February 2017, resolved that the application 16/505861/OUT would have been refused for the reasons stated in the report had an appeal against non-determination not been submitted. On 31 March 2017, the applicant's Appeal was allowed and planning permission granted

Application: 16/506230/FULL 9 London Road, Newington

Cllr Harvey reported an Appeal was lodged on 23 January 2017 against Swale Borough Council's decision to refuse permission and the Appeal was refused on 29 March 2017

Application: 14/501847/FULL 43 Church Lane Newington Kent ME9 7JT

Planning Inspectorate ref: APP/V2255/C/16/3158379

Cllr Harvey said comments were sent 27 March 2017 and a decision is yet to be made.

ACTION: Clerk to request Councillors be permitted to accompany any site visit.

Bearing Fruits 2031: Swale Borough Local Plan Proposed Main Modifications.

Cllr Harvey informed Members the Inspector's decision is expected after the election.

Application: 16/501266/FULL 99 High Street and Land to the North of High Street Newington Kent ME9 7JJ

Original Proposal: Hybrid application for demolition of 99 High Street and erection on the site of 99 and land to the north of the High Street of 113 No. two storey 2, 3, and 4 bedroom dwellings with a new access road from the High Street, formal and informal areas of open space and landscaping, car parking and amenity space, and outline planning permission (access and layout) for the erection of a single storey building for any use within Use Class D1, together with car parking.

Cllr Harvey told Members that Prof Stephen Peckham is preparing a paper on air quality.

Application: 16/507594/COUNTY Paradise Farm, Lower Hartlip Road, Hartlip ME9 7SU

Proposal: County Matter - phased extraction of brickearth, advance planting, access improvements, restoration and replanting back to agricultural use.

Cllr Harvey reported the application had been approved by KCC Planning Committee on 19 April 2017. Residents need to be alerted to look out for infringements of the conditions.

Application: 17/500525/FULL Cromac (Cromas), Callaways Lane, Newington Kent ME9 7LX

Proposal: Construction of a single, detached residential dwelling

Cllr Harvey informed Members a decision is yet to be made.

Application: 16/506166/FULL Newington Working Men's Club, High Street ME9 7JL

Proposal: Retrospective demolition of former Working Men's Club. Erection of 9 no. dwelling houses and 1 no. maisonette together with car ports for garaging.

Cllr Harvey reported the application was approved Swale Planning Committee on 27 April 2017

Application: 16/506159/FULL Chesley Oast, Bull Lane, Newington ME9 7SJ

Proposal: Retrospective application for change of use from holiday lets

Cllr Harvey said the application had been refused by Swale Planning Committee on 5 January 2017 and it is anticipated there will be an appeal to Planning Inspectorate.

Application: 16/506954/SUB Parsonage Farm, School Lane, Newington ME9.7LB

Proposal: Submission of Details to discharge Condition 35 (external joinery); Condition 36 (bin store) and Condition 37 (roof eaves and verge, dormer window, canopies, chimneys and brick arches) subject to SW/14/0486.

Cllr Harvey said the application was permitted on 24 January 2017

Application: 16/506064/LDCEX Lodge Farm, Old House Lane, Hartlip, Kent ME9 7SN

Proposal: Lawful Development Certificate (Existing) for the use of the dwelling at Lodge Farm as a single dwelling-house by persons not solely or mainly employed, or last employed locally in agriculture (in non-compliance with condition 2 of the approved planning application SW/98/796; an Agricultural Occupancy Condition)

Cllr Harvey informed Members a decision is yet to be made and there are still S106 restrictions.

Application 16/505861/OUT Land West to Ellen's Place, Boyces Hill Newington.

Proposal: Outline Application with access being sought for erection of 9 dwellings with access, garaging, parking provision and other associated works

Cllr Harvey informed Members that the appeal had been allowed and planning permission granted on 31 March 2017.

Cllr Mould thanked Cllr Harvey for his report.

12. AMENITIES COMMITTEE

To receive the minutes of the Amenities Committee meeting held on 23 May 2017 and consider the recommendations

Cllr Jackson **PROPOSED** to accept the minutes as a true record of the meeting; **SECONDED** by Cllr Mould: **AGREED UNANIMOUSLY**. Cllr Jackson duly signed the minutes as a true record.

Cllr Jackson informed Members that there was more crime in the Community Warden's report than last time and this was disappointing. Unfortunately, the crimes do not appear in the PCSO reports and the Clerk is looking into this. Advice will be obtained about whether Garden Watch can be set up in the village.

The refurbishment of the pavilion is near completion. The Sport Club has suggested a formal re-opening of the pavilion and it was agreed to wait until the rest of the work has been completed.

Cllr Jackson **PROPOSED** to accept the quotation from Mr Belsom to put an additional gate in the Recreation Ground; **SECONDED** by Cllr Layer: **AGREED UNANIMOUSLY**.

Cllr Jackson said there has been a complaint from a resident in Orchard Terrace about an overhanging tree. Councillors considered the complaint and agreed that the resident has a right to cut back overhanging branches if they so wish.

Cllr Jackson reported it has proved difficult to get a quote to repair the leak at the track by the recreation ground and Southern Water will be contacted for help.

The Fun Fair went well and was a success.

There is an issue with the Festival stall holders needing insurance and an email will be sent to everyone reminding them to provide details of cover.

Cllr Jackson said more details are being obtained regarding street lighting before making a decision.

There has been concern that footpath ZR691 at the recreation ground has been locked. A local resident locked the gate to deter the nuisance bikers using it.

Cllr Layer said a post has been installed to prevent the gate opening wide but it may be in the wrong place.

13. VILLAGE VOICE AND MEDIA

Cllr Mould said the Village Voice will lead with the Best Garden Competition and also an article on ASB.

14. FINANCE

i. To receive end of year finance report

This was reported at the Annual Parish Meeting.

ii. Annual Governance Statement

Councillors considered the Annual Governance Statement and **AGREED UNANIMOUSLY** to accept it.

iii. Annual Return for the Year Ended 31 March 2017

Councillors considered the end of year return and **AGREED UNANIMOUSLY** to accept it.

iv. Cheque list: to consider invoices for payment

Payee	Expenditure	Amount	£	Cheque No.
Profile Business Supplies	Village Voice and Festival Posters		£88.80	2614
Mrs P Rowe	Litter Picking Recreation Ground and sight checking equipment May 2017		£110.00	2615
Mr M Marshall	Cemetery and Churchyard maintenance May 2017		£490.00	2616
DCK Beavers Ltd	Payroll fee May		£45.60	2617
Mr A Mould	Festival expenses 30.00 Parish Basic Allowance 242.60 Lottery Licence 20.00		£302.60	2618
Mr S Harvey	Parish Basic Allowance		£200.80	2619
Mr E Layer	Parish Basic Allowance		£200.80	2620
Mrs E Jackson	Parish Basic Allowance and expenses		£212.80	2621
Mr M Harris	Parish Basic Allowance		£200.80	2622
Mrs W Licence	Salary and expenses		£554.90	2623
HMRC	PAYE		£216.40	2624
Ms D Haigh	Cemetery expenses		£110.65	2625
PFL Electrical Ltd	Street light maintenance		£193.20	2626
Business Stream	Pavilion water supply		£6.29	2627

Mr S Harvey	Expenses	£16.00	2628
Newington Parish Council	Reserve account <i>re-issue of cheque no 2580</i>	£45,000.00	2629
Came & Co	Insurance	£1229.19	2630

BACS PAYMENTS

02.05.17: £179.00 Haven Power Ltd

03.05.17: £563.00 Haven Power Ltd

RECEIPTS

£400.00 Fun Fair

£1905.00 Festival Payments

v. Update on reserve account

Cllr Godmon said a Nationwide account will be opened with Cllr Haigh, Cllr Mould, Cllr Harris and Cllr Godmon being signatories and two signatories being needed.

vi. Insurance renewal

Cllr Mould said the Parish Council has a long-term agreement expiring 31 May 2019 and the premium is £1,229.19. It was **PROPOSED** by Cllr Mould to accept the renewal; **SECONDED** by Cllr Harris: **AGREED UNANIMOUSLY**.

vii. To receive an update on electricity supplier

The contract has been renewed with Haven Power.

15. ADT

ADT have failed to produce details of the statement despite numerous requests.

Cllr Harvey said that on 15 December 2015 ADT agreed the maintenance contract would be upgraded to Standard Plus and repairs would be covered.

Cllr Harris reported the equipment had been working and after the engineer carried out the annual service it was no longer working.

16. CHURCHYARD AND CEMETERY**i. To receive an update of the Churchyard and Cemetery**

Cllr Layer said flowers have been planted but the rabbits have eaten them, only roses and hydrangeas are left. The tap needs to be replaced.

Cllr Harris **PROPOSED** that £200 be allowed for the maintenance of the cemetery including replacing the tap and changing the padlock on the shed; **SECONDED** by Cllr Mould: **AGREED UNANIMOUSLY**.

ii. To consider the Churchyard and Cemetery Risk Assessment and Health & Safety Policy

It was agreed to defer this item to the next meeting.

17. HIGHWAYS

Cllr Harvey said he is meeting the Highway Steward on 7 June.

Cllr Jackson said the accident should be discussed.

Cllr Layer said he has reported drain covers which has sunk and two have been dealt with.

18. STREET LIGHTING

Cllr Mould said that this has been covered under the Amenities report.

19. REPORTS FROM MEMBERS

There were no reports.

20. CORRESPONDENCE

1. 04.05.17 -Rural policing update
2. 05.05.17- Good Councillors Guide 2017
3. 08.05.17- Email from Mike Whiting following KCC elections
4. 15.05.17 KCC: notice of off-peak closures of part of Meresborough Lane, Hartlip near Sittingbourne are planned from Tuesday 30th May 2017 for up to 2 days- *circulated & added to website*
5. 15.05.17 KALC: Training leaflet- *circulated*
6. 17.05.17 Rural Policing report- *circulated*
7. 17.05.17 Email concerning the recent cyber attacks- *circulated*
8. 17.05.17 - advice from the National Cyber Security Centre- *circulated*
9. 22.05.17- request from CAB for a donation

Councillors considered the request from CAB for a donation and agreed the Council was unable to contribute.

21. ANY OTHER BUSINESS

Cllr Mould said Cllr Palmer is attending a Swale Rail Group meeting on the 7th June and has asked for Councillors to email him if they have any Rail related matters that he should take to this meeting.

Cllr Mould said Cllr Palmer has reported the Kent Community Rail Partnership steering group would like to consider adding another line in East Kent as part of the. KCRP think that this line should include Newington

It has been suggested that letters of support from interested parties, such as the Parish Council, should be obtained and perhaps organise a volunteer day at a station to gather local support. The DfT have offered a group of volunteers who are willing to do a days volunteering at a station. Perhaps could be done at Newington?

Cllr Harris said community rail lines are like branch lines, Newington is on a main line with six trains travelling in each direction although not all stop in Newington.

It was agreed to respond that the Parish Council supports community lines and would like to know how this would benefit Newington.

Matthew Scott will be at KALC SAC on Monday 12 June 2017 all Councillors are invited to attend.

Cllr Mould asked about recording meetings.

The Clerk reported she had been advised that ratified minutes are upheld in law and a recording of a meeting has no validity. No other Council is interested in sharing a Dictaphone.

ACTION: Clerk to obtain cost of Dictaphones.

There being no further business, the meeting closed at 9.13pm.

Date of next meeting: Tuesday 27 June 2017 at 7pm.

Signed as a true record of the proceedings:

Chair Dated: 27 June 2017