

Newington Parish Council Risk Assessment: Cemetery & Graveyard

Location: School Lane / Boxted Road & Church Lane	
Responsible Person:	Date:
In Case of an Emergency call 999 or Anti-Social Behaviour 101	

Disclaimer: In all cases sub-contractors to the Newington Parish Council (NPC) must have their own Risk Assessments for undertaking work at these locations.

Risks:

NA not identified for this site

Low risk is present but likelihood is low and Controls will mitigate

Medium risk is present but Further Action will be required

High Immediate rectification is required – the area will be cordoned off

Hazard	Persons at Risk	Risk	Existing Controls	Further Action Required
Low level tree branches / falling branches	Visitors	Low	NPC undertakes an annual inspection for hazards at eye height and employs a gardener to monitor trees	
Kerbs partly hidden by grass – slips; trips and falls	Visitors	Low	NPC undertakes an annual inspection for hazards and employs a gardener to keep grass	

			short and path edges clear	
Roots of trees penetrating walkways	Visitors	Low	NPC undertakes an annual inspection for hazards	
Falling monuments or headstones	Visitors	Low	NPC undertakes an annual finger tapping exercise and has a Policy in place to manage incidents	
Slippery paths especially after periods of heavy rain	Visitors	Low	The pathways have been repaired and are in good condition	
Hypodermics or drug equipment discarded in the area	Visitors	Low	The cemetery is locked at night and the graveyard is behind a row of houses so infrequently encounters anti-social behaviour. In addition the gardeners are present on a regular basis to report any issues.	
Bottles or broken glass	Visitors	Low	The cemetery is locked at night and the graveyard is behind a row of houses so infrequently encounters anti-social behaviour. In addition the gardeners are present on a regular basis to report any issues.	
Boundary wall collapsing or damage	Visitors	Low	This is a risk at the graveyard only. An annual inspection is undertaken by the NPC Cemetery Working Group	

Vehicle collision	Visitors	Medium	This is a risk at the cemetery only. The parking is small but at the top of a small incline.	Purchase and install a Please Drive Carefully sign.
Ground stability – from sunken graves and rabbit holes causing trips / falls	Visitors	Medium	The grave diggers backfill subsided graves	The Cemetery Working Group should look to undertake visits and fill in rabbit holes.
Furniture being damaged causing personal injury	Visitors	Low	The Cemetery Working Group look at the furniture when they undertake their annual inspection.	