

NEWINGTON PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on 30 October 2018 in the Newington Room, Newington Village Hall.

Present: Cllr Debbie Haigh (Chair), Cllr Tony Mould, Cllr Dean Coles, Cllr Mel Harris, Cllr Stephen Harvey, Cllr Elaine Jackson, Cllr Eric Layer, Cllr Jeannie Milburn, Cllr Richard Palmer and Cllr Graham Staff; and Mrs Wendy Licence (Clerk).

Also present was one member of the public.

1. COUNCILLOR VACANCY

Cllr Haigh said one of the people co-opted last month had decided not to take on the position. Cllr Haigh **PROPOSED** that Mrs Jeannie Milburn be co-opted on to the Parish Council; **SECONDED** by Cllr Mould: **AGREED UNANIMOUSLY**. Mrs Milburn signed a Declaration of Acceptance of Office in the presence of the Clerk.

2. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Steve Godmon (holiday); apology noted. Apologies had also been received from KCCllr Mike Whiting, SBCllr Gerry Lewin and SBCllr John Wright: apologies noted.

3. DECLARATIONS OF INTEREST

Cllr Harris declared a pecuniary interest in item 8. iv, as he owns a neighbouring property, and signed the Members' book.

Cllr Palmer declared a pecuniary interest in item 9, as his company sells defibrillators, and signed the Members' book.

4. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25 SEPTEMBER 2018

Cllr Haigh **PROPOSED** to accept the minutes as a true record of the meeting; **SECONDED** by Cllr Mould: **AGREED UNANIMOUSLY**. Cllr Haigh duly signed the minutes as a true record. Cllr Haigh **PROPOSED** to accept the Confidential minutes as a true record of the meeting; **SECONDED** by Cllr Palmer: **AGREED UNANIMOUSLY**. Cllr Haigh duly signed the confidential minutes as a true record.

5. MATTERS ARISING FROM THE MINUTES

Sox lanterns- waiting to receive price from the contractor.

Internet banking- costs are being drawn up for the Finance Working Group to consider and make a recommendation to Full Council at the November meeting.

Safety deposit box- Cllr Haigh and Cllr Harris have collected the box from the bank, there will be no further fee although a partial charge will be made. The box contained conveyancing documents for the Recreation Ground and Cemetery; the original consecration paper for the Cemetery; land certificates relating to the land transfer from Swale Borough Council concerning the Village Hall car park; SE Electricity agreement to pay for the poles to cross Parish Council land; abstract of titles and the allotment agreement.

Cllr Haigh **PROPOSED** that the abstract of titles and the allotment garden agreement be given to Newington History Group; **AGREED UNANIMOUSLY**. The remaining documents will be kept in the Parish Council's safe.

GDPR- Cllr Haigh, Cllr Harvey and the Clerk will destroy documents in line with the Council's Document Retention policy.

6. PUBLIC QUESTION TIME

The meeting was adjourned for the Public Question Time.

A resident said he had been advised by Swale Borough Council that he could not have a bonfire during the evening.

Cllr Palmer said there are no laws

7. VISITORS

i. Borough Councillors

ii. County Councillor

No visiting Councillors were present

8. PLANNING

i. To receive an update

Cllr Harvey said Swale Borough Council has contacted the parish Council with regards to the options for the toilet on the High Street which were closed in 2007. The Parish Council previously decided not to take on responsibility for the building due to the cost of maintain a disused building. If it was converted to be an office or drop in centre there is no parking. Since this decision the Parish Council has refurbished the Pavilion where there is parking. The Parish Council has requested the toilets be demolished. Although Swale Borough Council owns the land the bus shelter, built in 1953, belongs to the Parish Council and has been there long enough to be established.

Cllr Harvey **PROPOSED** to request that Swale Borough Council retain the land, demolish the building and reinstate the land to grassed amenity land; **SECONDED** by Cllr Mould: **AGREED UNANIMOUSLY.**

Cllr Harvey said there have been issues with the week end working hours at the development on the land north of the High Street. Swale Borough Council did not include conditions when granting permission.

Cllr Harvey reported that he and Cllr Palmer had attended the Local Plan Panel meeting. There had been a response of 0.8% to the consultation.

Application: 18/503274/FULL 82 Church Lane, Newington ME9 7JU

Proposal: Removal of condition 12 of application 16/505663/OUT (Outline application for the erection of 1 detached 2 bedroom bungalow with all matters reserved for future consideration) to allow the addition of rooms in the roof space of the approved bungalow.

Cllr Harvey informed Members the matter is going to Swale Committee and that he will speak on behalf of the Parish Council.

Application: 18/503900/FULL 17 High Street, Newington ME9 7JR

Proposal: Extension and alterations to existing outbuilding and conversion into a separate residential dwelling.

Cllr Harvey reported the application has been refused.

Application: 18/502531/FULL 61 Playstool Road, Newington ME9 7NL

Proposal: Erection of a first floor rear extension and loft extension with front dormer (Retrospective works to 16/503414/FULL).

Cllr Harvey informed Members that a decision if yet to be made.

Application: 17/506569/FULL Breach Farm Paddocks, Land North-east Of Breach Farm Bungalow, Breach Lane, Upchurch ME9 7PE

Proposal: Change of use of land to single gypsy pitch and associated development (alternative to 15/502716)

Cllr Harvey said a decision if yet to be made.

Application: 17/504342/FULL Newington Working Mens Club

Proposal: Retrospective demolition of former Working Mens Club and erection of 9no. dwellings and 1no. maisonette together with carports for garaging of cars (Revised)

Cllr Harvey reported the dwellings on the High Street are being advertised for rent, if the tenant opens the window the Landlord will be prosecuted.

Cllr Coles said the entrance and pavement is a hazard for pedestrians.

Cllr Harvey said it is the responsibility of KCC Highways to investigate as it is on the A2.

ACTION: Clerk to request that KCCllr Whiting be asked to intervene in the matter.

Application: 17/504813/FULL Car Wash, 67 High Street, Newington ME9 7JJ

Proposal: Part change of use from car wash to residential for one studio

Application 15/509335/FULL Car Wash 67 High Street Newington Kent ME9 7JJ

Proposal: Use of land for the storage of 2x touring caravans

Cllr Harvey said a decision is yet to be made.

Ref:17/506345/FULL Building at Keycol Farm, Keycol Hill, Bobbing ME9 7LG/ ME9 8NA

Proposal: Demolition of pole barn attached to northern elevation and conversion of a former agricultural building into two dwellings with associated access and parking and as amended by drawing number 21187 PL06 Rev received 28.02.2018.

Planning Inspectorate ref: APP/V2255/W/18/3205056

Cllr Harvey said a response, approved by the Planning Committee Members, was submitted. A decision is yet to be made.

Application 17/503997/FULL Cromac, Callaways Lane, Newington ME9 7LX

To be determined on the basis of written representations

Planning Inspectorate ref: APP/V2255/W/17/17/504813/FULL

17/503997/FULL Construction of a detached, single residential dwelling.

Cllr Harvey said the Appeal was dismissed on 26 October 2018.

Application 17/505711/HYBRID Land at Wises Lane, Borden ME10.1GD

Proposal: Hybrid planning application with outline planning permission (all matters reserved except for access) sought for up to 595 dwellings including affordable housing; a two-form entry primary school with associated outdoor space and vehicle parking; local facilities comprising a Class A1 retail store of up to 480 sq m GIA and Class D1 medical facility of up to 560 sq m GIA; a rugby clubhouse / community building of up to 375 sq m GIA, three standard RFU sports pitches and associated vehicle parking; a link road between Borden Lane and Chestnut Street / A249; allotments; and formal and informal open space incorporating SuDS, new planting / landscaping and ecological enhancement works. Full planning permission is sought for the erection of 80 dwellings including affordable housing, open space, associated access / roads, vehicle parking, associated services, infrastructure, landscaping and associated SuDS. For clarity - the total number of dwellings proposed across the site is up to 675

Cllr Harvey said a decision is yet to be made.

ii. Application: 18/504230/FULL

Address: Land At Mill Hill, Upchurch ME9 7PE

Proposal: Erection of 4no. stables, tack room, feed store and wash down room and construction of a 20m x 60m manege for private use and for two schooling livery clients

Councillors considered the application and had no objections to the proposal.

iii. Ref: 18/505315/FULL

Address: Land At The Tracies Newington Kent ME9 7TQ

Proposal: Erection of 5no. detached houses with associated access and parking including detached carport to Plot 2.

Cllr Harris left the room during the discussion of the application and took no part in the deliberation or vote on the proposal.

Councillors considered the application and expressed concern the addition of the fifth house did not close the gap but left a wide access giving the potential for future development to the east on arable land. It was **AGREED UNANIMOUSLY** to object to the proposal.

Cllr Harris returned to the meeting.

iv. Ref 18/505431/FULL

Address: Ashfield Court Farm, School Lane, Newington ME9 7LB

Proposal: Conversion and single storey rear extension of existing triple garage together with ramped access to create an annexe for a dependent elderly relative.

Councillors agreed they had no objections to the proposal.

v. Ref: 18/505060/ADJ

Address: Binbury Park Detling Hill Detling Maidstone Kent

Proposal: Adjoining Authority Consultation from Maidstone Borough Council for Outline application (with all matters reserved apart from access) for the erection of up to 1,750 dwellings including affordable housing, 46,000 sq.m of commercial space, a hotel, a local centre, a new primary school, a park and ride facility, strategic highways improvements including new Kent Showground access/egress, accesses/roads including a new bridleway bridge, parking, associated open space, landscaping, services, and Sustainable Drainage Systems. In addition the proposals include a publicly-accessible country park including the Binbury Motte and Bailey Castle Scheduled Ancient Monument.

Councillors considered the application and agreed not to comment on the proposal.

Cllr Haigh thanked Cllr Harvey for his report.

9. AMENITIES COMMITTEE

i. To receive the minutes of the Amenities Committee meeting held on 23 October 2018 and consider the recommendations

Cllr Jackson said the committee was concerned about the incidents reported in PCSO John Cork's report. Inspector West had told Councillors that anyone unable to report a crime on 101 should call CrimeStoppers, but this service is now being withdrawn. PSCO Cork has agreed to hold a Police Surgery at Cornerstone Café, the Community Warden suggested this venue as it is an established well attended event.

Cllr Palmer **PROPOSED** that Cllr Staff be the Police Liaison representative; **SECONDED** by Cllr Jackson: **AGREED UNANIMOUSLY**.

Cllr Jackson reported quotations are being sought for the fencing at the ball court.

Cllr Jackson said there have been issues with the alarm, the new SIM card does not work at the Pavilion. The garage has been cleared.

Cllr Haigh thanked Mr Jackson for his help in clearing the garage.

Cllr Jackson said the decorator came in to re-paint the ceiling after the repair but plaster fell off and the contractor is going in to make good the area.

Cllr Jackson said the Committee agreed the donated defibrillator should be installed at the doctors' surgery and the Clerk is obtaining quotations to install.

Cllr Harvey **PROPOSED** to purchase a cabinet and to install the defibrillator up to £670; **SECONDED** by Cllr Jackson: **AGREE UNANIMOUSLY**.

Cllr Palmer did not take part in the discussion or vote on the defibrillator.

ii. To consider the quotation for remedial work on the play area

Cllr Harvey reported there had been a successful Friends of Newington Recreation Ground meeting the day after the committee meeting. Some of the group have experience of funding bids. Cllr Layer will be the Treasurer and is setting up a complex bank account for the group. The group painted the swings as the first stage of refurbishing the play area; the second stage will be to replace the swing seats. Quotations have been obtained from a manufacturer. Daniel Gooch, Swale Borough Council's Green Spaces and Leisure Technical Officer, has suggested meeting with a local contractor and then seeking further advice from Swale.

Cllr Palmer **PROPOSED** the Amenities Committee be permitted, after taking advice from Swale Borough Council, to spend up to £2,500 to address the issues with the sputnik, swings and shanks with Cllr Jackson to sign off the quotation; **SECONDED** by Cllr Harris: **AGREED UNANIMOUSLY**.

Cllr Layer said the Friends group needs to have a bank account to be able to apply for grants and that he and two others will be signatories.

10. VILLAGE VOICE AND MEDIA

Cllr Mould said "No Cold Calling " stickers will be delivered with the Village Voice.

11. FINANCE

i. Cheque list: to consider invoices for payment

Payee	Expenditure	Amount £	Cheque No.
Watson Electrical Services Ltd	Pavilion upgrade work	£420.00	2884
Profile Business Supplies	Village Voice- October	£60.00	2885
Mrs P Rowe	Litter Picking Recreation Ground and sight check equipment October 2018	£110.00	2886
Mr MJ Marshall	Cemetery and Churchyard maintenance October 2018	£490.00	2887
Mrs W Licence	Salary and expenses	£837.01	2888
HMRC	PAYE & NI	£168.07	2889
DCK Accounting Solutions	Payroll fee September/ October	£60.00	2890
CANCELLED			2891
Tunstall Parish Council	Arnold Baker Local Council Administration (share)	£18.50	2892
Master Alarms	Fault repair	£144.00	2893
Mr R Jackson	Garage clearance expenses	£22.50	2894

RJ Barnes & Son	Bus shelter maintenance	£2858.40	2895
PKF Littlejohn	Audit fees	£360.00	2896
RJ Moss Ltd	Painting Pavilion repairs	£516.00	2897
Royal British Legion Poppy Appeal	Donation	£75.00	2898
Ms L Wright Mr A Heavey	Litter picking October 2018	£280.50	2899
Streetlights	Streetlight maintenance second instalment	£575.82	2900
Master Alarms Ltd	Maintenance Service	£90.00	2901

Councillors agreed not to pay an invoice for lighting repairs as this should have been covered by the maintenance contract.

Cllr Haigh **PROPOSED** the signing of the cheques; **SECONDED** by Cllr Mould: **AGREED UNANIMOUSLY**.

Payments

24.09.18: NEST £130.81

03.10.18: Haven Power £702.00

Receipts

£25,522.50	Swale Borough Council	Precept & lighting grant
£20.00.	Swans Fitness Group	Community Gym Hire
£80.00	Weight Watchers	Pavilion Hire
£30.83	Tunstall Parish Council	Share SLCC subscription
£30.83	Upchurch Parish Council	Share SLCC subscription

ii. ADT CCTV contract

Cllr Jackson said the Village Hall Committee has asked that the Parish Council do not renew the contract with ADT as they want to install their own system. There will be no cost to the Council.

Councillors **AGREED UNANIMOUSLY** to accept the proposal from the Village Hall Committee.

ACTION: Clerk to ascertain when the new system will be installed and to give notice to ADT.

iii. To review the Statement of Internal Control

Councillors reviewed and updated the Statement of Internal Control.

Cllr Haigh **PROPOSED** to adopt the Statement of Internal Control as amended; **SECONDED** by Cllr Jackson: **AGREED UNANIMOUSLY**.

iv. To review the Parish Council Risk Assessment

Councillors reviewed and updated the Parish Council Risk Assessment.

Cllr Haigh **PROPOSED** to accept the Parish Council Risk Assessment as amended; **SECONDED** by Cllr Jackson: **AGREED UNANIMOUSLY**.

Cllr Haigh thanked Cllr Palmer for printing the Parish Council policies for Members.

12. CHURCHYARD AND CEMETERY

There was nothing to report.

13. HIGHWAYS

There was nothing to report.

14. STREET LIGHTING

The results of the consultation have been sent to the Ministry of Housing, Communities and Local Government.

15. REPORTS FROM MEMBERS

Cllr Palmer said he will attend the KALC AGM is on 17 November.

Cllr Mould said Mrs Tara Deevoy has been appointed Executive Head Teacher at the school.

16. CORRESPONDENCE

1. 25.09.18 - Kent Police Rural Liaison Team report

2. 26.09.18- KCC Highways: Emergency Road Closure - Spade Lane, Hartlip - 27 September 2018 Added to website

3. 27.09.18- Swale Borough Council: Newington Air Quality Meeting draft minutes and presentation Added to website (3 docs)

4. 28.09.18- Kent Highways: Emergency Road Closure - Hollow Lane, Hartlip - 4 October 2018 Added to website

5. 01.10.18- UpARA newsletter-added to website

6. 08.10.18- Resident email regarding funding for a Tommy silhouette

Cllr Coles said Newington History Group had decided not to buy a Tommy silhouette due to fears of vandalism.

Cllr Haigh said the History Group has planned an excellent commemoration event to mark the centenary of the end of the First World War.

7. 12.10.18- Newington History Group- invitation to Battle's Over Commemorations.

Cllr Haigh said Councillors must respond to the invitation from Newington History Group to the Centenary Commemorations.

8. 15.10.18- Newington Village Hall Committee: letter of intention to renew the CCTV system

9. 15.10.18- KCC PROW: Order to divert footpath ZR56

10. 16.10.18- KCC Streetworks: Urgent Road Closure - Wardwell Lane- 17 October 2018 - added to website

11. 16.10.18- KCC Streetworks: Urgent Road Closure - Spade Lane, Hartlip - 17 October 2018

12. 18.10.18- Consultation on dermatology services

13. 19.10.18- resident email regarding missing convex mirror

14. 22.10.18: SBC tikspac dispensers

Councillors agreed not to install the dispensers.

15. 23.10.18: Cllr Wright information regarding scams

16. 25.10.18: further correspondence regarding missing mirror

17. 25.10.18: KCC Budget Consultation added to website

18. 26.10.18: PCC Newsletter

19. 26.10.18: KALC briefing on GDPR & Data Protection – Emails

Cllr Palmer said an email account could be linked to a .gov.uk website.

ACTION: Clerk to ascertain costs.

17. ANY OTHER BUSINESS

Cllr Jackson asked if the cost of replacing some of the lamp post needs to be considered for next year's budget.

Cllr Haigh said it could be part of the lighting project.

Cllr Jackson said a van had been seen by the Recreation ground fence, the registration number was checked and found to be from a different vehicle. The incident has been reported to the PCSO.

Cllr Coles said the Battle's Over commemoration is at 5.30pm- 7.30pm and will be a unique event to which everyone is invited.

Cllr Palmer said the Parish Council may need to consider developing a Neighbourhood Plan. In his budget, the Chancellor specified housing could be for local people in perpetuity.

Cllr Harris said the Parish Council had tried to do this before but, as a Neighbourhood Plan has to nominate areas for development, Councillors were not prepared to do this.

**Date of next meetings: Tuesday 27 November 2018 in the Newington Room
Tuesday 11 December 2018 in the Wickham Room**

There being no further business the meeting closed at 9.45pm

Signed as a true record of the meeting:

Chair

Dated: 27 November 2018